



1520 Lake Front Circle, Suite 100
The Woodlands, TX 77380-3664

Judge Jay Mac Sanders
Justice of the Peace
Montgomery County

Phone: (281) 364-4284
Fax: (281) 367-3947
jp3_main@mctx.org

Payment Plan Request Form

Printed Name: _____

Address: _____ City/State: _____ Zip Code: _____

Contact Number: _____ DL/ID #: _____ State Issued: _____

☐ I give my consent for the court to send all correspondence by email, and I understand I will no longer receive mail correspondence. **Email:** _____

Requests without your plea checked or a physical signature will not be processed.

Cause Number: _____

Offense: _____

☐ Plea of Nolo Contendere (No Contest)

I, _____ am appearing to enter my plea of Nolo Contendere (meaning "no contest") on the complaint to the above listed offense. I waive my right to a jury trial, and agree to pay the fine and costs assessed. I understand that my plea will result in a conviction.

☐ Plea of Guilty

I, _____ am appearing to enter my plea of Guilty to the complaint on above listed offense. I waive my right to a jury trial, and agree to pay the fine and costs assessed. I understand that my plea will result in a conviction.

I am requesting a payment plan for the fines/costs assessed. I understand if my fines/fees are not paid in full by the 31st day after the date in which a judgment is entered, a \$15 time payment fee will be added to the balance due (Texas Local Government Code 133.103). Payment of the fine and costs constitutes satisfaction of the judgment and waiver of the right to appeal.

Defendant Signature

Date

Please submit the completed form in person, by mail, email or fax in order to have your request for a payment plan processed. Allow 24-72 hours for your request to be processed once received by the court.